



FREQUENTLY ASKED QUESTIONS

What is a Professional Organiser?

A Professional Organiser creates systems and solutions designed to increase the efficiency of any home, office or individual.

Professional Organisers will assist you to find balance and maximise your time and resources. They will liberate you and help you take the first step to restore order, by empowering you to focus your energy on things that really matter.

I work all day – how can I get an organiser to come around?

With prior notice, we can work around your busy schedule and are happy to negotiate working after normal working hours.

Will I be made to throw everything out?

No – we work with you to help you identify what you need versus what you think you need. We are sensitive to what you value and deem as precious.

Once my place is organised, how can I maintain it?

As part of our service we offer our clients a follow-up consultation in person or over the phone to ensure that they are completely satisfied with services rendered. In addition, we also offer the

following:

- Before and After photos to keep you motivated
- A self-managed maintenance plan tailored to suit your individual situation; or
- A maintenance contract whereby we provide periodical follow-up services negotiated between you and OPOA to ensure you stay on track.

Why would I pay someone to organise me when I could do it myself?

Yes getting organised is something you can do yourself – but do you? We act as a personal trainer for your stuff – we motivate, we guide, we provide insights, structure, systems. We don't let you get away with statements like "Yeah I'll deal with that later" and because we have no emotional commitment to your stuff it's easy for us to help you make decisions about what stays and what goes. So yes people can get organised themselves but let's face it, most of them just don't.

I have really let things go and am now too embarrassed to let someone else into my home or office. Do I need to be embarrassed?

Absolutely not. We understand how busy life gets and how easy it is for things to get out of hand. We do not judge a person by the appearance of their house or their desk. Our non-judgmental approach, along with our one-on-one coaching will put you at ease and set you on the road to organisation. Every job is conducted with the utmost confidentiality and, if you want, we are happy to sign a confidentiality agreement.